

## Job Information

Job title	<b>Building Service Worker II- Arena</b>	Job Code: BSW2AR	Pay Grade: E
Title of immediate supervisor	Technical and Building Services Supervisor		
Department/Division	Parks & Recreation		
Prepared by	N. Pallan		
Date Created	April 23, 2015	Revised date	July 25, 2018

## Job Purpose

Performs maintenance work in the general operation and service maintenance of ice arenas and other associated buildings and equipment in municipal recreation facilities. Performs various maintenance functions involving ice making and resurfacing, building equipment maintenance and repair, custodial and cleaning tasks.

## Duties and Responsibilities

- Performs the set-up, clean up and take down tasks in compliance with program and special requirements.
- Sweeps, dusts, mops, wet mops scrubs, strips, seals and waxes and polishes floors. Dusts and cleans offices, washes windows and walls.
- Cleans washrooms, replenishes supplies and ensures that proper disinfectants and cleaning methods have been used.
- Operates and services ice-making and ice-resurfacing equipment.
- Maintains ice surface and other associated enclosed areas.
- Performs maintenance on heating systems, air conditioning fans and systems, compressors and plumbing fixtures.
- Maintains records of equipment operation.
- Assists in training seasonal and auxiliary employees.
- Performs other related duties as required.

## Qualifications

- Grade 11 or equivalent.
- Building Service Worker Level 2: Hard Floor Care
- Refrigerator Operator certification (RO).
- Over three months and up to six months related experience.
- WHMIS certification valid within 1 year.
- Occupational First Aid Level 1 as required.
- An equivalent combination of education and experience may be considered.
- Valid Class 5 BC Driver's Licence.
- Satisfactory police information check.

## Physical Requirements

Sufficient physical strength to perform the work and stamina to work varying shifts.

## Working Conditions

Works in a recreational setting.